

STEWKLEY PARISH COUNCIL

Minutes of the Meeting of Stewkley Parish Council held in the Village Hall on Monday 5 December 2011 at 7.30pm

Attendees: Cllr P P Smith (Chair), Cllr J R Thornback, Cllr Mrs J Wodey, Cllr A Kennedy, Cllr W A Lyttle, Cllr R Webb, Cllr M E Burgess, District Cllr Janet Blake, Sue Mordue (Clerk), Michelle Jackson (Minutes Secretary) and 2 members of the public.

1. **Receive Apologies:** to accept apologies for absence: Cllr A R Dickens, BCC Cllr Brenda Jennings
2. **Open Forum:** Adjournment
3. **Declaration of interest in items on the agenda:** to declare any personal or prejudicial interests - none.
4. **To confirm the Minutes** of the previous PC Meetings - The council resolved to sign off the minutes of 7th November and 21st November 2011.
5. **Planning:** To discuss planning applications and make recommendations:
 - a. 11/02479/APP – Forge Farm Wing Road – change of use from agricultural to industrial use (B1) – retrospective – Cllr Wodey declared a personal interest and did not take part in the discussions. Cllrs resolved that it had no objections but commented that signage should be kept to a minimum.
 - b. 11/02417/AGN – Lansdowne Farm Dean Road – erection of agricultural building and demolition of existing No 3 dwellings – Cllrs resolved that it had no objections.
 - c. Aylesbury Vale Local Plan – to decide whether to respond to public consultation – the sub-committee would review the papers and draft a response. **ACTION: AK RW JT**
6. **To discuss correspondence and communication received since last meeting** and decide whether any actions are required including:
 - a. Milton Keynes Council - Housing Strategy and Development - Consultation on the Fenny Lock Gypsy and Traveller site review – decide whether to respond – Cllr Kennedy to draft a response and email to Cllrs for comment. **ACTION: AK**
 - b. Home to school transport – notification of dates of consultation if anyone wished to attend - *Cllr Wodey declared an interest and did not take part in the discussions.* Cllr Kennedy to draft a response. **ACTION: AK**
 - c. Technical reform of Council tax BALC update – decided not to respond.
 - d. BCC Minerals and Waste Strategy – Council resolve that Cllr Webb to meet other parishes and support them in a joint approach. **ACTION: RW**
 - e. Neighbourhood Planning Regulations deadline 12 December 2011 – defer to January meeting. **ACTION: RW**
 - f. Community infrastructure levy consultation deadline 13 December 2011 – draft response agreed by Council - Cllr Thornback to respond. **ACTION: JT**
 - g. To agree whether to request metal recycling skips from Mr Twomey FOC – The proposal was agreed in principle. The Clerk to contact AVDC to ascertain if they would be amenable to the idea or whether they would consider recycling skip waste rather than taking straight to land fill. **ACTION: SM**
 - h. Cllr Smith to be the PC representative for the Queen’s Jubilee Celebration Arrangements for Stewkley. **ACTION PS**
7. **Highways, Footways and Footpaths Lighting:**
 - a. To report and update on issues and repairs – nothing to report.
 - b. Lighting – to discuss open forum report from Andy Muskett (Lighting contractor) and decide any actions required – Andy Muskett, the contractor for streetlights, advised that the lamps currently used would soon be discontinued and suggested a replacement programme be put

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in place over the next 5/10 years - it was agreed that a streetlight replacement programme needed to be drawn up and would be discussed as part of the budget.

- c. Dog fouling - To discuss options to address this problem and agree whether to install a further dog bin on Dunton Road – this was agreed in principle subject to a suitable location being identified which would be agreed at the January meeting. A letter of complaint had been received by the Grapevine from an 8 year old regarding dog foul on the pavement and it was agreed find out whether this was happening and then to consider actions at the next meeting. The letter and an article is in the Grapevine which should make people aware of their responsibilities of clearing up after their dogs. **ACTION AL/RW**

8. Finance:

- a. To draw cheques - The Council resolved to issue the following cheques:

Clerks net pay and expenses Nov	013	£613.64
Second meeting expenses	014	£23.16
P Shephard	015	£170.00

- b. The Stewkley Wildlife Reserve - to discuss and authorise expenditure incurred – no expenditure incurred.
- c. Update on Insurance claim re Rec theft – full payment had now been received.
- d. To agree payment of Clerks additional expenses for second PC meeting in the month – this was agreed. It was also agreed that second PC meetings in the month should be not be required as all papers, updates and planning applications should be reviewed by Cllr outside / prior to all meetings and then only decisions need to be taken at the meetings. **ACTION: ALL CLLRS**

9. **Airport Spinney:** Update for Cllrs on discussion with Scouts and Community Service and council to decide on how to proceed – BCC had agreed in principle to a maintenance contract. The details of this would need to be proposed by the Council. Cllr Lyttle agreed that he would organise this on an ongoing basis and will draw this up with the Scouts and Community Service Workers to report back at the January meeting. **ACTION: AL**

10. **Stewkley Recreation Ground Association:** To agree to register remaining parcel of land at Recreation Ground (tennis courts/car park and burial ground) – this was agreed and it was confirmed that the red hatch area goes with the football field. Cllr Webb to write confirming agreement to increase costs by a further £500 continuing at a rate of £90/hr and requesting an estimate of costs and timescales. Solicitor to advise when £1k costs incurred. Cllr Webb to advise that she is no longer the Vice Chair and seek confirmation they have no objections to her remaining SPC's representative on this matter. **ACTION: RW**

11. Traffic Group:

- a. Update regarding quotations for actions from sub committee report - to discuss and agree priorities to be considered in the budget (item 13) – quotes awaited, defer to January meeting.
- b. Cllr Lyttle to update Council on the cost of offering a Speed Awareness course to villagers – to consider in the context of the budget (item 13) - a contact had been identified through BCC at a cost of £100/night for 25 people attending and it was agreed that the Clerk should write to the Grapevine Committee to ask whether they would be willing to sponsor. **ACTION: SM**

12. **Budget** -To consider second draft of the budget and to decide on the Precept and budget: It was agreed to give priority to replacing the lamps and a figure of £4.5k was agreed to allow for a replacement programme over a 5 year period. Cllr Lyttle proposed to add Cllrs allowances to cover their out of pocket expenses such as paper, cartridges, mileage etc. This was not seconded but it was agreed to discuss this further at the January meeting. Traffic calming figures to be included when quotes had been received. Precept to be agreed at the January meeting.

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It was proposed and agreed to purchase tarmac to repair the holes in the car park, purchase of 12 new shrub roses for the burial ground. **ACTION AD**

13. **Councillor's General Items:** to report on meetings attended on behalf of the Parish Council and agree whether to add to the next agenda.

The Clerk to enquire with BCC regarding speed signs in Littlecote.

Thanks were given to Nev Gammon and Ian Skudder for helping with the Christmas tree and to Terry Brown for the donation of a tree.

Clerk to arrange a receipt for the cheque for £75 from Mrs Tarrens for the hay.

Clerk to check VAT had been reclaimed for the hedging plants.

Clerk to check whether Wing Road was included on the list of potholes to be filled in.

Clerk to report that the left hand side of Dunton Road was collapsing badly and needed rehaunching.

14. **Agree the date of the next meeting and meetings for 2012.**

Tuesday 3 January 2012 at 7.30pm at the Village Hall

The meeting closed at 22.30 pm

Signed

Date